

## Unit Repipe Access and Authorization Agreement

Owners are responsible for designating who they want to represent their interest and provide Unit access. This form should be submitted to Mike Souza, the Ko'olani General Manager, by mail, fax or e-mail at the Contact Information provided below, by February 24, 2011. Please note that this form must be received by Mr. Souza by February 24, 2011.

- Unit Number: \_\_\_\_\_
- Unit Owner(s): \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address:
- Unit Owner's Representative (if any): \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address:

You may change your Unit Owner's Representative up to, but no later than, one (1) week before your scheduled repipe date, by submitting a new completed and signed Unit Repipe Access and Authorization Agreement to Mr. Souza. Please note that your completed and signed form must be received by Mr. Souza no later than one (1) week before your scheduled repipe date.

- Unit Tenant (if any): \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address:

Please be informed that your Unit must be locked and unlocked several times a day during each day of the repipe. Therefore, the **Unit Owner or the Unit Owner's Representative must be available to provide immediate access to the repipe crew throughout the day.** (If you believe you will not be able to arrange for providing immediate access to the repipe crew, please inform the Ko'olani General Manager, Mike Souza, well before the planned start date of your Unit repipe.) **If delay is caused by the Unit Owner or their Representative's failure to provide immediate access, the Unit Owner will be subject to a delay fine as provided in the Community Rules for Ko'olani Section 14.5. If forced entry is required due to Unit Owner or their Representative's failure to provide immediate access, the Unit Owner will be charged for all related fees and costs, including but not limited to the locksmith charges, staff time, etc.**

- First access to the repipe crew on the first day of repipe work will be given by (Check One):
  - Unit Owner       Unit Owner's Representative
- Subsequent access to the repipe crew throughout each day of the repipe process will be given by:
  - Unit Owner       Unit Owner's Representative
- The access key will be maintained during Unit repipe by:
  - Unit Owner       Unit Owner's Representative
  - Key Locker located at \_\_\_\_\_
- Daily briefs will be received by (Check One):
  - Unit Owner       Unit Owner's Representative
  - Other \_\_\_\_\_

The Unit Owner or the Unit Owner's Representative **must attend** the below three (3) inspections. **If the Unit Owner or the Unit Owner's Representative fails to be present on time at these three (3) inspections, the Unit Owner will be subject to a delay fine as provided in the Community Rules for Ko'olani Section 14.5. In addition, the Unit repipe will proceed without the Unit Owner's participation, and the non-cooperative Unit Owner shall be deemed to have waived all rights to provide input into their Unit's repipe process or dispute any aspect of the repipe process.**

1. Pre-work inspection will be done by (Check One):
  - Unit Owner       Unit Owner's Representative
2. Punchlist inspection will be done by (Check One):
  - Unit Owner       Unit Owner's Representative

**If the Unit Owner or their Representative fails to be present on time at the punchlist inspection, a member of the Ko'olani Repipe Committee will create the punchlist on behalf of the Unit Owner. The Unit Owner will be responsible for payment of the fees for the Ko'olani Repipe Committee's services in this respect, and shall waive all rights to dispute the punchlist created by the Ko'olani Repipe Committee.**

3. Post punchlist-work inspection and Certificate of Completion signoff will be done by (Circle One):
  - Unit Owner       Unit Owner's Representative

**If a Unit Owner fails or refuses to submit this executed Agreement on time, the above terms will be imposed on the Unit Owner as the default position.**

Comments:

**Important Contact Information:**

General Manager – Mike Souza

1177 Queen Street

Honolulu, Hawaii 96814

Phone: 808-597-8004

Fax: 808-597-8116

E-mail: [gmcoolani@hawaii.rr.com](mailto:gmcoolani@hawaii.rr.com)

AOAO Repipe Committee – Jim Schlosser 808-220-2790

Calvin Lee 808-593-0892

Dave Talbert 808-561-3737

[jschlosser@hawaii.rr.com](mailto:jschlosser@hawaii.rr.com)

[calfslee@yahoo.com](mailto:calfslee@yahoo.com)

[dpt50@me.com](mailto:dpt50@me.com)

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Unit Owner Signature / Date

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